



Thorpe Lea Primary School

Huntingfield Way
Egham
Surrey
TW20 8DY
Tel: 01784 456398
E-mail: reception@thorpe-lea.surrey.sch.uk
www.thorpe-lea.surrey.sch.uk

Headteacher: Mr P Bailey
Deputy Headteacher: Miss R McRae

Dear Families,

After the disruption of the last two years, we wanted to take this opportunity to clarify the role of the Standards Leaders and how we will be focusing on improving school attendance this year. We want to work in partnership with families to improve our whole school attendance and persistent absence rates, to ensure the children make the most of every opportunity at school and meet their full potential.

The expectation is that children attend school 100%. Each half-term we meet with our school's Inclusion Officer (IO) to review the attendance of each child and look particularly into patterns of absence and children whose attendance is a cause for concern.

When children first start school they will encounter new sets of bugs and some children will be absent with genuine illness, but hopefully over the year they will build up resilience and their attendance will improve. Each week in assembly we celebrate achievement of the class with the highest rate of attendance.

While the majority of children are on track, there are a number who are below this level, and a small minority whose attendance is already below 90%; this is considered by the government as persistent absence.

The table below highlights levels of attendance: blue being the highest and red being the lowest.

100% attendance	Well done, your child's attendance is outstanding!
96% - 99.9%	Well done, your child is on target to achieve a very good attendance rate.
92% - 95.9%	Your child's attendance is just below the target of 96%, please try hard to attend school each day to improve this.
90% - 91.9%	Your child's attendance is just above the persistent absence category, please try hard to come to school every day to keep attendance as high as possible.
Below 90%	Your child has been absent a lot from school since September and their attendance will be closely looked at in the meetings with the Inclusion Officer. If your child has further absences from school due to hospital appointments or illness, please send in copies of appointment card and prescriptions. We will follow up low attendance with parents regularly.

Attendance at school has a considerable impact on achievement long term. Studies have shown that children with low attendance, particularly missing 20 or more days per year, go on to achieve fewer exam passes at the age of 16 which will impact their opportunities and earning potential later in life. Thank you for working with us to give your child the best possible start and establish good routines in their early school experience.

If you have concerns about your child's attendance or would appreciate advice or support, please come and talk to us or get in touch via the school office.

Yours sincerely,

Mr Collin
Standards Leaders

Miss Moore

